

Minutes of the Regular Meeting of the Syracuse Regional Airport Authority February 2, 2018

Pursuant to notice duly given and posted, the annual meeting of the Syracuse Regional Airport Authority was called to order on Friday, February 2, 2018 at 11:00 am in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by Chair, Mr. Patrick Mannion.

Members Present:

Mr. Patrick Mannion-Chair
Dr. Shiu-Kai Chin
Mr. Khalid Bey
Dr. Donna DeSiato
Mr. Bill Fisher
Mr. John B. Johnson Jr.
Mr. Kenneth Kinsey
Mr. Michael Lazar
Mr. Mark Nicotra
Ms. Beth Rougeux

Members Absent:

Mr. Michael Quill

Also Present:

Ms. Christina Callahan
Mr. Trent Amond
Mr. John Carni
Mr. Dennis Greco
Ms. Debi Marshall
Ms. Jennifer Sweetland
Mr. Brian Dorman
Ms. Linda Ryan
Mr. R. John Clark
Sgt. William Galvin
Councilor LaToya Allen
Ms. Joy Weatherup-Anthis
Mr. Jason Stokes
Mr. Tom Horth
Mr. Michael LaMontagne

Roll Call

As noted, all Board members were present, except for Mr. Michael Quill.

Mr. Patrick Mannion, Chair

Chair Mannion started by welcoming everyone to the meeting. Chair Mannion recognized special guests: Sgt. William Kroft, has 26 years with SPD and is currently assigned to the Community Policing Division, he is a relatively new hire for the Airport; Detective Pauline Burnett, 32 years with SPD, she is currently assigned to the Abused Persons Unit and has been working at the Airport since 1991 (26 years); and officer Caroline Carbone, who has 20 years with SPD and is currently assigned to the Community Policing Division. Caroline has been working at the Airport for 16 years, since 9/11. Chair Mannion thanked all of them for everything that they do for our airport and for assisting during a recent emergency that included conducting CPR to one of our patrons who ultimately passed away. The board wants to recognize and thank them for all that they do here at the airport. Sgt. Galvin expressed his appreciation for the recognition of his team and explained how instrumental their assistance was to the family members. Officer Carbone added her thanks to the Operations department and in particular, Antimo Pascarella for his assistance. Commissioner Carni seconded that recognition.

Reading and Approval of the Minutes

A motion was made by Dr. Chin and seconded by Dr. DeSiato was unanimously approved to accept the minutes from the December 8, 2017 meeting.
The motion was approved: 10 ayes, 0 nays, 0 abstain

Executive Session

Chair Mannion made a motion to go into executive session to discuss a variety of matters pertaining to: (1) proposed, pending or current litigation; (2) the financial, credit and employment history of particular persons or corporations; and (3) a proposed lease of real property by the Authority. The motion was approved by Mr. Johnson and seconded by Mr. Nictora. Board members went into executive session at 11:14 a.m.
The motion was approved: 10 ayes, 0 nays, 0 abstain

Executive session ended at 12:25 p.m. No action was taken.

Mr. Patrick Mannion, Chair

Chair Mannion began the regular session by welcoming introducing special guest 4th District Syracuse Common Councilor, LaToya Allen.

New Business

Chair Mannion directed the board's attention to the following resolutions:

- **Resolution acknowledging and approving increased cost for 2017 Terminal Improvement Project**
was moved by Mr. Fisher and seconded by Dr. DeSiato and was unanimously approved. Christina Callahan explained the reasons behind the increased total project amount cost. Mr. Mannion gave some historical information regarding the award and the quick timeline of the project. Mr. Mannion stated that there have been many meetings and

conversations conducted on this subject and stressed that we have the ability to spend the extra capital money to complete this project, not just on time, but in a way that will make us proud without sacrificing any of the other important projects coming down the pike for the airport. Those important considerations and other projects were considered by the board. Mr. Fisher commended Mr. Lazar's excellent work on the committee focused on this issue and what alternatives needed to be considered when the quote came back higher than anticipated. Mr. Fisher stated that the airport will be transformed dramatically when this is complete and the money is being well spent. Mr. Fisher also recognized the needed garage project, the hard work of CFO Trent Amond, the project committee, the Executive Director and Dr. Chin during this process, that it was vetted carefully and that he supports this. As a newly appointed director, Mr. Nicotra wanted to go on the record to note his concerns regarding the deadline being unreasonable, that the state has put us under unbearable pressure to get it done in a very short time and it is costing the taxpayers millions and millions of dollars more than it should because of that deadline. He believes we are in a bad situation here, but will support the project going forward at this point. Mr. Mannion added his thanks to Mr. Lazar for being an integral part of this project.

There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution authorizing increased bridge loan financing for 2017 Terminal Improvement Project**

was moved by Mr. Fisher and seconded by Dr. Chin and was unanimously approved. Mr. Almond explained how the line of credit will work for the increase at the same rates as we had been given previously with some collateral deposits required that will be reduced as the line of credit reduces. This is a two year agreement. There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution authorizing engagement of owners onsite representative for 2017 Terminal Improvement Project**

was moved by Mr. Lazar and seconded by Dr. Chin and was approved.

Ms. Callahan introduced JWA representatives, Ms. Joy Weatherup-Anthis and Mr. Jason Stokes and explained that JWA is a woman-owned business that would help meet our WMBE goals and explained their work on this project. Ms. Weatherup-Anthis discussed the escalation and time frame of this project and how important information sharing will be and to have someone be an additional point of contact.

There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution authorizing Rental Car Maintenance Facility Leases**

was moved by Dr. Chin and seconded by Mr. Nicotra and was approved.

Mr. Amond explained the three leases with Hertz, Avis and Enterprise rental car leases for the land on which they have on their maintenance facilities. The proposed leases are for a 10 year period with one 5-year extension possible. They increase rate per square

foot to the current rate and includes an escalation clause to ensure that those rental rates stay at market value through the life of the leases.

There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution approving Air Service Development Incentive Program**

was moved by Dr. Chin and seconded by Dr. DeSiato and was approved.

Ms. Callahan explained the incentive program matrix and parameters along with the Finance Committee recommendations and the set of criteria established to incorporate all Federal requirements as to how all incentives must be structured. There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution authorizing and approving management's submission of grant application for direct air service to Denver**

was moved by Ms. Rougeux and seconded by Mr. Nicotra and was approved.

Ms. Callahan disclosed that due to the deadline, the application has already been submitted to the US DOT under the Small Community Air Service grant. Participation in this program was prompted by a meeting with United Airlines regarding air service to Denver. Discussed during that meeting was how the ability to obtain this grant would put SYR further ahead in the queue when considering SYR. Centerstate CEO is partnering with the greater business community and with SYR airport in these efforts. Mr. Fisher questioned why Denver was chosen and Ms. Callahan offered data regarding the demand for that city and how it is a priority within the local business community, especially due to the potential increase to a vast network of routes that serve the Denver hub.

There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution authorizing management to submit grant application to New York State Upstate Revitalization Initiative program for new carriers offering new domestic and international air service**

was moved by Ms. Rougeux and seconded by Mr. Nicotra and was approved.

Ms. Callahan stated that we would like to submit an application to the URI that would provide funds to be used as a revenue guarantee in order to be considered for larger air service both domestically and internationally for direct services. Mr. Fisher discussed that Centerstate CEO is part of this important process and is working with local businesses to be part of these conversations.

There was no further discussion regarding the resolution.

The resolution was adopted: 10 ayes, 0 nays, 0 abstain

- **Resolution authorizing engagement of necessary professionals and contractors for Regional Aviation History Museum component of 2017 Terminal Improvement Project**

was moved by Mr. Lazar and seconded by Dr. DeSiato and was approved.

Ms. Callahan explained the plan to include an Aviation History Museum component and plan to engage with the Onondaga Historical Association directly to provide their professional assistance regarding procurement and content. Mr. Fisher shared with the board his support of this project and some past experiences working with the OHA and

the fantastic job that they have done with all of those projects. Mr. Mannion shared that support. A discussion ensued regarding exhibit planning and display content. There was no further discussion regarding the resolution. The resolution was adopted: 10 ayes, 0 nays, 0 abstain

Committee Reports

No further committee reports were provided.

Management Report

Ms. Callahan pointed out some photos of the interior construction and stressed how many projects are ongoing here at the airport. Discussion ensued regarding the Million Air project and the communication plan for their grand opening with the media and the public. Ms. Callahan asked the board to review the management report on their own and let her know if they have any questions. Ms. Callahan recognized Mr. LaMontagne and Mr. Horth from C&S and discussed imminent upcoming construction plans and tenant moves.

Adjournment

A motion was made by Dr. DeSiato and seconded by Mr. Nicotra to adjourn the meeting. The motion was approved: 10 ayes, 0 nays, 0 abstain
The meeting was adjourned at 1:02 p.m.