

# SYRACUSE REGIONAL AIRPORT AUTHORITY

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## **Minutes of the Regular Meeting of the Syracuse Regional Airport Authority**

**May 12, 2017**

Pursuant to notice duly given and posted, the regular meeting of the Syracuse Regional Airport Authority was called to order on Friday, May 12, 2017 at 11:05 am in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by Chair, Mr. Patrick Mannion.

### **Members Present:**

Mr. Patrick Mannion-Chair  
Dr. Shiu-Kai Chin  
Dr. Donna DeSiato (arrived at 11:25)  
Mr. William Fisher  
Mr. John B. Johnson Jr.  
Mr. Michael Lazar  
Mr. Michael Quill  
Ms. Beth Rougeux  
Mr. Bill Simmons

### **Members Absent:**

Mr. Khalid Bey  
Mr. Mark Venesky

### **Also Present:**

Ms. Christina Callahan  
Mr. Trent Amond  
Mr. John Carni  
Mr. Brian Dorman  
Ms. Cheryl Herzog  
Ms. Linda Ryan  
Ms. Jennifer Sweetland  
Mr. R. John Clark

### **Roll Call**

As noted, all Board members were present, except for Mr. Khalid Bey and Mr. Mark Venesky.

### **Reading and Approval of the Minutes**

A motion was made by Mr. Johnson and seconded by Ms. Rougeux and was unanimously approved to accept the minutes from the April 7, 2017 meeting.

The motion was approved 8 ayes, 0 nays.

## **New Business Part I**

### **A. Present FY2017/18 Operating Budget**

### **B. Present FY2017/18 Capital Budget**

Mr. Amond presented an explanation of the Operating and Capital Budgets. Dr. Chin explained that the budgets were brought to the Board today for information and will be presented for approval at the June 9<sup>th</sup> Board Meeting.

Ms. Callahan thanked Mr. Amond and Ms. Fogarty for putting a lot of time and effort into this years' budget. Ms. Callahan requested that if anyone has any questions between now and the June 9<sup>th</sup> Board Meeting to reach out to Mr. Amond or herself.

Ms. Callahan made some staffing announcements, she introduced Debi Marshall as the new SRAA Human Resources Manager. Ms. Callahan also announced that Patty Jeschke will be leaving the Authority for she has accepted a new position with the County.

### **C. Update on Terminal Improvement Project**

Ms. Callahan stated that at every Board Meeting she is requesting C&S to give an update on the Terminal Improvement Project. Tom Horth & Mike LaMontagne with C& S Engineers and Charles Morely & Kevin Todd with Gensler presented the improvement project information to the Board.

Dr. DeSiato arrived at 11:25 during the Terminal Improvement Project presentation.

## **Old Business**

### **Financial Disclosure Form**

Ms. Callahan ask Board Members to send in their Financial Disclosure Forms by the end of the month.

### **Executive Session**

Chair Mannion made a motion to go into executive session to discuss a variety of matters pertaining to the employment history of particular persons or corporations and/or the employment of particular persons or corporations by the Authority. The motion was approved by Mr. Simmons and seconded by Mr. Johnson. Board members, Ms. Callahan, Mr. Amond, Mr. Carni, Mr. R. John Clark, went into executive session at 11:43 a.m.

Executive session ended at 12:35 p.m. No action was taken.

## New Business

- **Resolution Accepting Management Recommendation to Enter into Project Labor Agreement for 2017 Terminal Improvement Services Agreement** was moved by Mr. Johnson and seconded by Mr. Lazar and Mr. Simmons and was unanimously approved

The resolution was presented by Ms. Callahan. Chair Mannion asked how much more needs to be done with this and Ms. Callahan stated just this formal acceptance and then negotiate the final aspects of the agreement. Ms. Callahan introduced Tim Seeler, who conducted the study, to summarize the findings to the Board.

There was no further discussion regarding the resolution.

The resolution was adopted: 9 ayes, 0 nays

- **Resolution Authorizing Executive Director to Acknowledge Authority's Responsibility to Contribute to Public Work Enforcement Fund and Make Necessary Contributions**

The resolution was presented by Ms. Callahan in which the Board discussed, and a decision was made to table this resolution until a later date. Chair Mannion requested Ms. Callahan to find out further information and present it to the Board at a later date.

- **Resolution Authorizing Executive Director to Execute Contract to Provide Security Personnel Services with Securitas Critical Infrastructure Services, Inc.** was moved by Mr. Johnson and seconded by Ms. Rougeux and was unanimously approved.

The resolution was presented by Chair Mannion. Mr. John Clark commented that this is to negotiate that there is a draft in process but is not final. The resolution will provide Ms. Callahan authority to finalize the contract.

There was no further discussion regarding the resolution.

The resolution was adopted: 9 ayes, 0 nays

- **Resolution Creating Position of Director of Airport Security** was moved by Dr. DeSiato and seconded by Mr. Lazar and was unanimously approved.

The resolution was presented by Chair Mannion.

Ms. Rougeux asked if this position would be posted and Ms. Callahan clarified she will work with Debi Marshall next week to post it.

There was no further discussion regarding the resolution.

The resolution was adopted: 9 ayes, 0 nays

- **Resolution Approving Reimbursement of Airport Operating Expenses of the City of Syracuse and Authorizing Payment of Reimbursement Amounts to the City of Syracuse** was moved by Ms. Rougeux and seconded by Mr. Simmons and was unanimously approved.

The resolution was presented by Chair Mannion  
Ms. Callahan informed the Board that this will finalize the PERB settlement.  
There was no further discussion regarding the resolution.  
The resolution was adopted: 9 ayes, 0 nays

- **Resolution Authorizing the Addition of Sergeant Position to Exhibit “A” of the Services Agreement with the City of Syracuse** was moved by Dr. DeSiato and seconded by Dr. Chin and was unanimously approved.

The resolution was presented by Chair Mannion  
There was no further discussion regarding the resolution.  
The resolution was adopted: 9 ayes, 0 nays

### **Management Report**

No further discussion

### **Committee Reports**

- Terminal Improvement Project Ad Hoc Committee
- Finance

No further discussion

### **Adjournment**

A motion was made by Ms. Rougeux and seconded by Mr. Simmons to adjourn the meeting.  
The motion was approved: 9 ayes, 0 nays  
The meeting was adjourned at 12:58 p.m.