

# SYRACUSE REGIONAL AIRPORT AUTHORITY

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## **Minutes of the Regular Meeting of the Syracuse Regional Airport Authority**

**November 9, 2017**

Pursuant to notice duly given and posted, the annual meeting of the Syracuse Regional Airport Authority was called to order on Thursday, November 9, 2017 at 11:08 am in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by Chair, Mr. Patrick Mannion.

### **Members Present:**

Mr. Patrick Mannion-Chair  
Mr. Khalid Bey  
Dr. Shiu-Kai Chin  
Dr. Donna DeSiato (arrived 11:15 a.m.)  
Mr. Bill Fisher  
Mr. John B. Johnson Jr.  
Mr. Michael Lazar  
Ms. Beth Rougeux  
Mr. Bill Simmons (arrived 11:25 a.m.)  
Mr. Mark Venesky

### **Members Absent:**

Mr. Michael Quill

### **Also Present:**

Ms. Christina Callahan  
Mr. Trent Amond  
Mr. John Carni  
Ms. Joanne Clancy  
Mr. Brian Dorman  
Mr. Dennis Greco  
Ms. Cheryl Herzog  
Ms. Debi Marshall  
Ms. Linda Ryan  
Ms. Jennifer Sweetland  
Mr. R. John Clark  
Mr. Kenneth Kinsey  
Sergeant William Galvin

### **Roll Call**

As noted, all Board members were present, except for Dr. Donna DeSiato, Mr. Bill Simmons and Mr. Michael Quill.

## **Mr. Patrick Mannion, Chair**

Chair Mannion started by welcoming everyone to the meeting.

### **Executive Session**

Chair Mannion made a motion to go into executive session to discuss a variety of matters pertaining to: (1) proposed, pending or current litigation; (2) the financial, credit and employment history of particular persons or corporations; and (3) a proposed lease of real property by the Authority. The motion was approved by Dr. Chin and seconded by Ms. Rougeux. Board members went into executive session at 11:10 a.m.

The motion was approved: 8 ayes, 0 nays

Executive session ended at 11:25 a.m. No action was taken.

### **Reading and Approval of the Minutes**

A motion was made by Dr. Chin and seconded by Ms. Rougeux was unanimously approved to accept the minutes from the September 8, 2017 meeting.

The motion was approved: 8 ayes, 0 nays

## **Mr. Patrick Mannion, Chair**

Chair Mannion recognized that Mr. Bill Simmons has resigned from the board. Chair Mannion recognized Mr. Simmons for his contributions to the board and thank him for his time. Mr. Simmons addressed the group and stated his confidence in Mr. Kenneth Kinsey, his new replacement on the board appointed by the Mayor.

Mr. Simmons left the meeting.

### **Old Business**

#### **Terminal Project Update**

Ms. Callahan informed the Board that she wanted to provide an update on the Terminal Improvement Project. She updated the board regarding the removal of the canopy and new renderings.

Tom Horth and Mike LaMontagne provided a presentation on updated renderings, new logo and color changing LED technologies and materials being used to make it a welcoming space and vastly increase the transparency from the outside to the inside of the terminal. Mr. Horth discussed the project phases, impact on vendors, costs, timeline, highlights, budget and details of future milestones. Discussion ensued regarding the curtain wall and any impact it would have to the thermal load. The glazing system is constructed as such that it does achieve a high level of efficiency and in combination with the garage blocking some of the lighting. It was determined that no additional load is

expected and savings on the LED lighting is expected. It was discussed that the project is still planned at or below budget is planned to be substantially completed on-time.

Ms. Callahan thanked Mr. Lazar for all of his extensive participation in meetings for this project.

Mr. Amond then moved into a discussion regarding the financing and budget of the project. He stated that there is a plan to continue to reduce costs to reduce the load on Authority funding. Mr. Amond discussed financing for the project with a line of credit and paying that down until finance reimbursements from final grant funds. Mr. Amond will come back to the December meeting to recommend a bank choice for the interim financing.

### **Mr. Patrick Mannion, Chair**

Chair Mannion thanked everyone for their participation with the Governor's event.

### **Parking Garage**

Ms. Callahan shared with the board all of the efforts that have been made regarding a recommendation for the parking garage structure and updates.

Mr. Amond gave some information regarding the overall structural history for the parking garage and what issues that need consideration. The recommendation is to rehabilitate the garage, move the rental car facilities out of the garage and build a new rental car facility on the overflow lot which will increase the parking spaces and provide a dedicated area for rental car service. Discussion ensued regarding all options presented. A decision was made to table these discussions for a later date.

### **Ground Transportation Licensing Program**

Ms. Callahan shared with the board that as a result of the Syracuse Regional Airport Taxi terminating their contract, the Authority has accelerated plans to begin licensing ground transportation operations at the airport directly. In the past, the Authority has relied on a contract with an exclusive provider to provide the taxi service, but with the contract being terminated and ride share available, we feel that the time is right to provide an Authority licensing and permit process including a \$1,500 licensing fee that would include taxis, hotel shuttles, and the like. Ms. Callahan described the background check and licensing permit process. A discussion ensued regarding the user level of the ride share companies and the importance of the standards of the vehicles are good for our passengers and include proper insurance, maintenance for the taxi cabs or other non-ride share transportation services.

A motion was made by Dr. Chin and seconded by Mr. Venesky and was unanimously approved to research the data further for the ground transportation licensing program further and tabled the discussions for a later date.

The motion was approved: 9 ayes, 0 nays

## New Business

Chair Mannion directed the board's attention to the following resolutions:

- **Resolution Authorizing the Creation of the Position of Airport Operations Worker for the Syracuse Regional Airport Authority** was moved by Dr. Chin and seconded by Ms. Rougeux and was unanimously approved.  
There was no further discussion regarding the resolution.  
The resolution was adopted: 9 ayes, 0 nays
- **Resolution Authorizing the Creation of the Position of Director of Business Development for the Syracuse Regional Airport Authority** was moved by Dr. Chin and seconded by Ms. Rougeux and was unanimously approved.  
There was no further discussion regarding the resolution.  
The resolution was adopted: 9 ayes, 0 nays
- **Resolution Authorizing the Hosting of 2019 Airshow at the Syracuse Hancock International Airport** was moved by Dr. Chin and seconded by Mr. Venesky and was unanimously approved.  
Discussion ensued regarding the 2016 Air Show outcome and the plan for demo flying team for 2019 Airshow. There was no further discussion regarding the resolution.  
The resolution was adopted: 9 ayes, 0 nays
- **Resolution Authorizing Approval of New Air Service Agreement with Jet Blue Airways** was moved by Mr. Venesky and seconded by Mr. Quill and was unanimously approved.  
There was no further discussion regarding the resolution.  
The resolution was adopted: 9 ayes, 0 nays

Dr. DeSiato left the meeting.

## Committee Reports

Due to time constraint, the committee reports were not discussed.

## Adjournment

A motion was made by Chair Mannion and seconded by Mr. Fisher and Mr. Venesky to adjourn the meeting.

The motion was approved: 8 ayes, 0 nays

The meeting was adjourned at 1:06 p.m.