

Minutes of the Special Meeting of the Syracuse Regional Airport Authority

January 11, 2019

Pursuant to notice duly given and posted, the special board meeting of the Syracuse Regional Airport Authority was called to order on Friday, January 11, 2019 at 12:16 p.m. in the Syracuse Regional Airport Authority Board Room located in the Syracuse Hancock International Airport by Chair, Ms. Jo Anne Gagliano.

Members Present:

Ms. Jo Anne Gagliano – Chair
Mr. Bill Fisher
Dr. Donna DeSiato
Mr. John B. Johnson, Jr.
Mr. Kenneth Kinsey
Mr. Michael Lazar
Mr. Michael Quill
Mr. Robert Simpson
Mr. Damian Ulatowski

Members Absent:

Dr. Shiu-Kai Chin

Also Present:

Ms. Christina Callahan
Mr. Trent Amond
Mr. John Carni
Ms. Joanne Clancy
Ms. Jennifer Sweetland
Mr. R. John Clark
Mr. John McCann

Roll Call

As noted, all Board members were present, except Dr. Shiu-Kai Chin and the current, city-appointed, vacant seat on the SRAA board.

Ms. Jo Anne Gagliano, Chair

Chair Gagliano started by welcoming everyone to the regular scheduled Regular Meeting of the Board at 12:16 p.m.

Reading and Approval of the Minutes

Having no objections or additions to the minutes, a motion was made by Mr. Lazar and seconded by Dr. DeSiato and was unanimously approved to accept the minutes from the December 7, 2018 Regular board meeting.

The motion was approved: 8 ayes, 0 nays, 1 abstain (Mr. Ulatowski stated that he was not on the board at the time of the December 7, 2018 board meeting)

Executive Session

Chair Gagliano made a motion to go into executive session to discuss a variety of matters pertaining to: (1) proposed, pending or current litigation; (2) the financial, credit and employment history of particular persons or corporations; and (3) a proposed lease of real property by the Authority. The motion was approved by Mr. Lazar and seconded by Dr. DeSiato. Board members went into executive session at 12:16 p.m.

The motion was approved: 9 ayes, 0 nays, 0 abstain

Executive session ended at 1:30 p.m. No action was taken.

New Business

Resolution regarding the resignation of Executive Director Christina Callahan pursuant to the terms of her employment agreement with the authority

Mr. Fisher explained the terms of the contract and notice. There was no further discussion regarding the resolution.

A motion was made by Mr. Johnson and seconded by Mr. Simpson to approve this resolution.

The resolution was adopted: 9 ayes, 0 nays, 0 abstain

Resolution conditionally appointing Interim Executive Director pending completion of executive search process and filling of position

Mr. Fisher stated that he has known John Carni for many years, that John is an outstanding individual, and that John has his and the board's full confidence in the Interim Executive Director role.

There was no further discussion regarding the resolution.

A motion was made by Mr. Fisher and seconded by Mr. Ulatowski to approve this resolution.

The resolution was adopted: 9 ayes, 0 nays, 0 abstain

Resolution authorizing engagement of Steve Baldwin Associates to conduct search for candidates to fill Executive Director position

Chair Gagliano stated that this resolution was being withdrawn in order to look at all available opportunities. Mr. Fisher stated that he wanted the minutes to reflect that in executive session, it was discussed with management that the board would like an expedited process to be conducted to solicit quotes under our procurement policy from a number of qualified firms so that at the February 1, 2019 regular board meeting action can be taken on a specific contract with an executive search firm to assist the special Search Committee. Mr. Fisher stated that a new resolution (which follows below in these minutes) will be made and he verbally stated the contents of that resolution, which was written up by counsel post-meeting and sent to the board for the record, establishing a special search committee.

Resolution forming and appointing members of special Ad Hoc Executive Director Search Committee

Mr. Fisher verbally stated the contents of this resolution to the board. There was no further discussion regarding the resolution.

A motion was made by Mr. Fisher and seconded by Mr. Lazar to approve this resolution.

The resolution was adopted: 9 ayes, 0 nays, 0 abstain

Committee Reports

No committee reports were given.

Adjournment

Having no other topics brought to the board, a motion was made by Mr. Lazar and seconded by Dr. DeSiato to adjourn the meeting.

The motion was approved: 9 ayes, 0 nays, 0 abstain

The meeting was adjourned at 1:43 p.m.